EBAN Congress 2024

Startup Application Instructions

If you wish to be selected to pitch at EBAN Congress 2024 please submit your investment project on the InvestEU Portal by following the instructions below:

Visit https://ec.europa.eu/investeuportal/desktop/en/index.html

Click "Add your project"



- 1. Log in* or create a new profile**, providing details about your organisation. Your organization may be based in any country, however, your project must be based in the European Union.
- 2. Upload documents establishing the company's legal entity (e.g. registration extract) and any other relevant documents (e.g. recent audited financial statements, activity reports) detailing the activity of the company.
- 3. Complete information about your "project". Here as well you can submit information about your startup in more detail. Please make sure to include details about the investment round you are raising.
- 4. Please mention any angel investors or angel networks you've received investment from. (Project description > Project financing > Financing details > Open text field)
- 5. Once you complete all 3 parts of the form (profile organisation –project), you should receive an email confirmation indicating your unique reference number (format: INPO-20XXXX).
- 6. **IMPORTANT**: After you have finalised the form and received your unique reference number, click on the following link (while still being logged into the InvestEU Portal):

https://ec.europa.eu/investeu-portal/myportal/event/EBANCONGRESS_24

Without this step your application will not be considered for EBAN Congress 2024!

Clicking on this link signs you up for the EBAN Congress 2024 event specifically - once you have done so, you should receive another email with the acknowledgment of registration - this will be your final confirmation that your application to pitch at EBAN Congress has been successfully submitted.

You can check if you have successfully registered for EBAN Congress by logging into your profile, navigating to Promoter's corner - My Profile and checking the <u>list of events you are registered for</u>:

<u>Re</u>	gister for the following event(s)
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	Register
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Ev	ent(s) you have registered for
0	The InvestEU Portal and EBAN are co-organizing the EBAN Annual Congress. The event will take place between 21–22 May 2024 in Tallinn,

Please make sure you have completed all 6 steps detailed above. Only complete submissions will be considered valid.

Quote your unique reference number (mentioned in step 5) in all future communications with either the EBAN or InvestEU Portal team.

Once your application is successfully submitted, you will be contacted by EBAN and notified if you have been selected to participate in EBAN Congress 2024.

*In order to log in, you need to use two-factor authentication. With two-factor authentication, in addition to your password, you will also need a second form of verification to log in. This can be in different ways, which are explained under the following link: <u>EU Login Tutorial (europa.eu)</u>. However, the easiest ways are either adding your mobile phone in your EU Login Account settings (EU Login) to receive a code by SMS or by simply using the EU Login app available in all smartphone app stores.

**If you already have an existing profile and project submitted on the InvestEU Portal, please skip steps2-5 and proceed directly to step 6.

The European Commission is committed to personal data protection. Directorate-General for Economic and Financial Affairs (in charge of InvestEU Portal) is processing your personal data under Regulation (EU) 2018/1725 for the purpose of this event. By submitting your project for this specific event, please note that your contact data will be transmitted to EBAN for the selection of participants.

During the event photographs/pictures, presentations and/or audio and video recordings of speakers and participants may be taken. They may be published in the context of the event and in the framework of InvestEU Portal activities. Please note that you assume full responsibility for the collection and or publication of pictures, audio visual recordings and/or for any other processing of personal data that you might carry out during the event at your own initiative.

For more details on how your personal data is to https://ec.europa.eu/investeuportal/desktop/en/Privacy_Statement.html

EBAN applies its own privacy policies, which are in compliance with the General Data Protection Regulation (EU) 2016/679). You can find more detailed information on this link: <u>http://www.eban.org/privacy-policy</u>